

The Journal of New Zealand Studies in Japan

Style Sheet (September 2010)

1. Principles

- 1) Manuscripts are to be submitted as email attachments.
- 2) They should be compatible with Windows Word.
- 3) Word 7 is not yet acceptable. Please save your document as an older (.doc) file style.
- 4) This is a multidisciplinary journal. Therefore, in principle we accept the style established in author's specific field of discipline. However, the chosen style should be used consistently.
- 5) Authors are solely responsible for the accuracy of the article published in this journal.

2. Page layout

- 1) Use A4 size paper for manuscript (size of Journal is B5).
- 2) Margin: Top 35mm, bottom and both sides 30mm.
- 3) 40 lines per page.
- 4) Font style: Century.
- 5) In general, Arabic numerals should be used in text whenever possible.
- 6) Title, name, affiliation (with Japanese translation) and keywords come before the main text, as shown below:

The Japan-Kiwi Kekkon: Issues Related to Interethnic Marriage
Julian Chapple
Faculty of Intercultural Studies, Ryukoku University

ニュージーランドと日本の結婚：多民族結婚を巡る問題
ジュリアン チャプル（龍谷大学国際文化学部講師）

Keywords: International/ethnic marriage, Identity, Children's rights,
Internationalization, Multiculturalism

MAIN TEXT

- 7) Please note that abstracts in Japanese come at the end of the article. Authors are also requested to submit abstracts in English for translation reference (not to appear in the article).
- 8) Illustrations (figures-see below) should be inserted in main text when completed article is submitted, rather than in separate files. In case of separate submission, the

place of insertion should be clearly indicated in the text.

3. Main text, notes, references and bibliography

- 1) As indicated above, the style is up to author's preference.
- 2) However, all the notes should be placed in one place, at the end of the text (not as footnotes on each page).

4. Charts, tables, graphs and photos

- 1) Illustrations such as charts, graphs and photos should all be treated as figures, and be numbered consecutively throughout the paper.
- 2) Tables should be treated separately, and numbered consecutively.
- 3) Illustrations and tables should have names, sources and captions.
- 4) Please keep in mind the illustrations will all come out in black and white, and make illustrations accordingly.
- 5) Printed photos should be used to ensure clarity when in print.

5. Keywords

- 1) A few key words should accompany articles.
- 2) They should be placed (centralised) before main text starts, as shown above.

6. Abstracts

- 1) Abstract in Japanese of less than one page (400words) is required.
- 2) English abstract should also accompany for translation reviewing, as mentioned above.

7. Deadlines

- 1) Articles and Research Notes: 20 July (Submission of Manuscripts by 31 August)
- 2) Book Reviews and Excerpts: 20 July (Submission of Manuscripts by 20 August)
- 3) News: 20 September (Submission of Manuscripts by 20 October)

4) Publication date

December, each year

A complete article should be sent to The Editor, *The Journal of New Zealand Studies in Japan*: 805-702 Minami Fudodo-cho, Shimogyo-ku, Kyoto 600-8234
or email to b-yuki@nifty.com or fax to **+81 (75) 361-3563**.